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This document is part of the Academic Regulations, Policies and Procedures which govern the University's academic provision. Each document has a unique document number to indicate which section of the series it belongs to.

3L - Fee Status: Policy

1. SCOPE AND PURPOSE

- 1.1 BU charges different tuition fees dependent on whether an applicant is categorised as 'Home' or 'Overseas' as determined by the Education (Fees and Awards) (England) Regulations 2007 (and any subsequent amendments).
- 1.2 This policy outlines how Bournemouth University evaluates the fee status of applicants on receipt of an application.

2. LINKS TO OTHER BU DOCUMENTS

The following policies and procedures are referenced in this document and can be found on our website at: <https://www1.bournemouth.ac.uk/students/help-advice/important-information>

- [3B – Admissions Policy \(Taught Programmes\)](#)
- [3T – Admissions Appeals and Complaints: Policy](#)

3. FEE STATUS ASSESSMENT

- 3.1 An applicant's fee status is calculated using their nationality, country of residence, plus the length and purpose of residency in the United Kingdom, European Economic Area (EEA) or Switzerland.
- 3.2 Where a fee status cannot be determined from the information provided on the application form, the University will carry out a fee status assessment.
- 3.3 Applicants will be asked to provide a copy of their passport and relevant immigration documentation.
- 3.4 For complex cases, the applicant will be asked to complete a Fee Assessment Questionnaire. Responses to the questionnaire will be used to determine the applicant's correct fee status alongside the information provided in the application form.
- 3.5 BU reserves the right to amend an applicant's fee status if it has been assigned incorrectly. A change in fee status may result in the offer of a place being reconsidered or a higher tuition fee being charged.
- 3.6 To ensure the correct tuition fee rate is charged, applicants will not be permitted to enrol onto a programme unless a fee status has been assigned.
- 3.7 The fee status printed on the offer letter is based on the information provided on the application form and/or fee assessment questionnaire at the time the offer was made. It is the applicant's responsibility to ensure the correct fee status has been assigned.

4. CHANGES TO A STUDENT'S FEE STATUS AFTER ENROLMENT

- 4.1 If the University has asked the student to provide all the relevant information in order to determine their fee status and the student has omitted to inform the University of any information which may have affected their decision, the fee status decision will be upheld for the current academic year. If the new information provided means the student should have been charged the 'Home' tuition fee, the student will be charged the 'Home' fee for any subsequent years of study.
- 4.2 If there is evidence that the University has mistakenly charged an incorrect tuition fee, the student will be refunded the relevant amount.
- 4.3 If it can be proved that a student has deliberately misinformed the University about details relating to their fee status in order to pay the 'Home' tuition fee, then they will need to pay the 'Overseas' tuition fee for the entire duration of their studies at BU.
- 4.4 If the University has misadvised the student of their fee status and the student has written evidence of this, then the University will honour that decision for the current academic year and advise the student, in writing, that they will be required to pay the Overseas fee for any subsequent years of their course.
- 4.5 A correctly assessed fee status at the time of enrolment remains with the student throughout their studies and cannot be changed for subsequent years. A student's fee status will only be reassessed if they are progressing to a new course at BU.

5. REFERENCES AND FURTHER INFORMATION

- 5.1 This policy was reviewed according to the University's [Equality Analysis Procedure](#) in July 2019.

6. APPENDICES

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| Appendix 1 | EU and EEA Countries Listing |
| Appendix 2 | UCAS Residential Category Codes |

Appendix 1 - EU and EEA Countries Listing

*EU (European Union) (correct at May 2018)

Austria
Belgium
Bulgaria
Republic of Cyprus (NOT the Turkish Republic of Northern Cyprus)
Croatia
Czech Republic
Denmark
Estonia
Finland
France
Germany
Greece
Hungary
Ireland
Italy
Latvia
Lithuania
Luxembourg
Malta
Netherlands
Poland
Portugal
Romania
Slovakia
Slovenia
Spain
Sweden
UK (but not British National (Overseas) for fee status purposes)

**EEA (European Economic Area)

All of the EU countries listed above, plus:

Iceland
Liechtenstein
Norway

*Switzerland is neither an EU nor EEA member but is part of the single market - this means Swiss nationals have the same rights to live and work in the UK as other EEA nationals.

Appendix 2 - UCAS Residential Category Codes

P UK citizen – England

You are a UK citizen, or are the child or grandchild, or the spouse or civil partner of a UK citizen, and have lived in England for the past three years, but not for full time education. If you have been living in England for three years partly for full time education, you also lived in England prior to that three year period.

Q UK citizen – Scotland

You are a UK citizen, or are the child or grandchild, or the spouse or civil partner of a UK citizen, and have lived in Scotland for the past three years, but not for full time education. If you have been living in Scotland for three years partly for full time education, you also lived in Scotland prior to that three year period.

R UK citizen – Wales

You are a UK citizen, or are the child or grandchild, or the spouse or civil partner of a UK citizen, and have lived in Wales for the past three years, but not for full time education. If you have been living in Wales for three years partly for full time education, you also lived in Wales prior to that three year period.

S UK citizen – Northern Island

You are a UK citizen, or are the child or grandchild, or the spouse or civil partner of a UK citizen, and have lived in Northern Island for the past three years, but not for full time education. If you have been living in Northern Island for three years partly for full time education, you also lived in Northern Island prior to that three year period.

T UK citizen – Channel Islands and Isle of Man

You are a UK citizen, or are the child or grandchild, or the spouse or civil partner of a UK citizen, and have lived in the Channel Islands or Isle of Man for the past three years, but not for full time education. If you have been living in the Channel Islands or Isle of Man for three years partly for full time education, you also lived in the Channel Islands or Isle of Man prior to that three year period.

U British citizen – British Overseas Territories

You are a UK citizen, or are the child or grandchild, or the spouse or civil partner of a UK citizen, and have lived in the British Overseas Territories for the past three years, but not for full time education. If you have been living in the British Overseas Territories for three years partly for full time education, you also lived in the British Overseas Territories prior to that three year period.

V EU National (non-UK citizen)

You are an EU national but not a UK citizen, or are the child or grandchild, or the spouse or civil partner of an EU national (but not a UK citizen) or Switzerland or OT for the past three years, but not just for full time education. If you have been living in the EEA or Switzerland or OT for three years partly for full time education, you also lived in the EEA or Switzerland or OT prior to that three year period.

2 EAA or Swiss national

Either: You are an EAA or Swiss national working in the UK, or are the child, spouse or civil partner of such a person or you are the parent or grandparent of an EAA national working in the UK. You have lived in the EEA or Switzerland or OT for the past three years, but not just for full-time education. If you have been living in the EEA, Switzerland or OT for three years partly for full-time education, you also lived in the EEA, Switzerland or OT prior to that period.

Or: You are the child of a Swiss national and have lived in the EEA or Switzerland or OT for the past three years but not just for full-time education. If you have been living in the EEA, Switzerland or OT for three year partly for full-time education, you also lived in the EEA, Switzerland or OT prior to that three year period.

3 Child of a Turkish worker

You are the child of a Turkish national who has lawfully worked in the UK, and you have lived in the EEA, Switzerland or Turkey for the past three years.

4 Refugee

You have been recognised as a refugee by the British government or you are the spouse, civil partner or child-under-18 of such a person at the time of asylum application.

5 Humanitarian Protection or similar

You have been granted Exceptional Leave to Enter or Remain, Humanitarian Protection or Discretionary Leave or you are the spouse, civil partner or child-under-18 of such a person at the time of asylum application.

5 Settled in the UK

You have Indefinite Leave to Enter or Remain in the UK or have the Right of Abode in the UK and have lived in the UK, the Channel Islands or the Isle of Man (or more than one of these) for three years, but not just for full-time education. (However, this does not apply if you are exempt from immigration control, for example, as a diplomat, a member of visiting armed forces or an employee of an international organisation or the family or staff of such a person; if this is your situation your residential category is Other).

9 Others

Based on the answers to the UCAS questions, you fit into 'other' category.